

**HANOVER PARK PARK DISTRICT
1919 WALNUT AVENUE
HANOVER PARK, ILLINOIS 60133
BOARD OF COMMISSIONERS REGULAR MEETING
COMMUNITY CENTER BOARDROOM
MONDAY, OCTOBER 22, 2018**

**MINUTES
7:00 P.M.**

CALL TO ORDER

The Regular Board Meeting of Park Commissioners was called to order on Monday, October 22, 2018 by President Morrison at 7:00pm.

Upon the roll being called, the following answered:

ROLL CALL

Commissioners Present:	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Commissioners Absent:	0	None
Staff Present:	6	Executive Director O'Brien, Superintendent of Recreation Cox, CCAC Manager Kress, Superintendent of Parks & Planning Villar, Business Supervisor Santucci, and Administrative Secretary Mislevy
Staff Absent:	0	None
Guests Present:	3	Attorney Mraz, Dave Phillips (Executive VP, Speer Financial), and Aaron Gold (Assistant VP, Speer Financial)

After bringing the meeting to order, President Morrison read from the Bond Ordinance script, briefly summarizing the Ordinance itself and explaining when the Board will be voting on its adoption later in this meeting.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

A motion was made by Commissioner Duesing and seconded by Commissioner Andrews to approve the agenda as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

MATTERS FROM THE PUBLIC

None.

APPROVAL OF THE MINUTES

A motion was made by Commissioner Duesing and seconded by Commissioner Morgan to approve the 9-17-18 Workshop Meeting Minutes, 9-22-18 "Meet Us at Your Parks" Special Meeting Minutes, 9-24-18 Regular Board Meeting Minutes, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

PUBLIC POLICY PROGRAM UPDATE

Executive Director O'Brien informed the Board and District staff that the Campaign Committee continued to post signs around the Hanover Park community. There were 70-80 signs that were taken from residents' yards, which the Campaign Committee responded to by promptly filing a police report. Executive Director O'Brien also told the Board that the Daily Herald had given the District's referendum pursuit a "no" endorsement this past week. After confirming with CPA Howard, Executive Director O'Brien shared with the Board that the Daily Herald's figures were correct in their article, although it did not provide residents with a comprehensive report of what the District would be accomplishing with the passing of this referendum. He stated that he reached out to the Daily Herald to see about setting up another meeting to discuss the District's referendum in more detail, with the hope that a more comprehensive article would be published. Commissioner Elkins and Commissioner Duesing added to this conversation that educating the Daily Herald on the details of the District's referendum would be beneficial, as well as submitting some photos of the current state of the District's parks. President Morrison shared that a few residents from the Campaign Committee commented on the Daily Herald's online posting of this article, providing more information on the initiative at hand. The Board then discussed with Attorney Mraz ways in which they could help educate the public over the internet as well. Lastly, Executive Director O'Brien informed the Board that the Campaign Committee was currently working on writing and submitting letters to the editor to be submitted to both the Daily Herald and The Examiner.

ATTORNEY'S REPORT

Attorney Mraz confirmed that there was no new business to discuss regarding the Attorney's Report.

TREASURER'S REPORT

A motion was made by Commissioner Morgan and seconded by Commissioner Duesing to accept the Treasurer's Report for the month ending September 30, 2018, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

COMMITTEE REPORTS

A. Statement of Cash Receipts and Disbursements (May 1, 2018 through September 30, 2018)

A motion was made by Commissioner Morgan and seconded by Commissioner Duesing to accept the Statement of Cash Receipts and Disbursements May 1, 2018 through September 30, 2018, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

B. Review Program Revenue Report for FY ending April 30, 2018 (as of September 30, 2018)

Business Supervisor Santucci informed the Board that the District was about 42% through its Fiscal Year. She also shared highlights from the Program Revenue Report: program revenues were up from last year, Club receipts were slightly down from last year, and Seafari Springs's expenses were expected to increase slightly due to pool utilities being paid later on in the year. CCAC Manager

Kress explained to the Board why Club receipts were down from last year, which was due to having a slower fall than the Club is used to and from having to turn down some court bookings from the four-court dome being down. She also informed the Board that they will begin to see some new CCAC events and activities very soon and that Club staff have been working on a whole new direction for the Club. Some of these new events and activities are free high school tennis clinics and Days Off School Club. Lastly, CCAC Manager Kress provided the Board with some insight on how CCAC's November report will look.

WARRANT

A motion was made by Commissioner Morgan and seconded by Commissioner Duesing to approve Warrant #18-19-06 covering check numbers 79482-79522 from the Payroll Checking Account in the amount of \$120,213.81 and check numbers 60679-60771 from the General Corporate Checking Account in the amount of \$157,526.55 for a Grand Total Warrant in the amount of \$277,740.36.

President Morrison asked about the "Lucky in Love" line item. CCAC Manager Kress responded that this is a company who sells women's tennis apparel and is where the District's ladies tennis team decided to purchase their uniforms from.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

A motion was made by Commissioner Elkins and seconded by Commissioner Morgan to approve the amended agenda for the October 22, 2018 Regular Board Meeting of the Hanover Park Park District Board of Commissioners.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

NEW BUSINESS

A. Board Direction – Accept Barrington Bank & Trust Company's 3% interest rate bid for Hanover Park Park District's \$825,000 General Obligation Limited Tax Bonds, Series 2018

A motion was made by Commissioner Duesing and seconded by Commissioner Elkins to Accept Barrington Bank & Trust Company's 3% interest rate bid for Hanover Park Park District's \$825,000 General Obligation Limited Tax Bonds, Series 2018, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

B. Ordinance #18-19-04 – Consideration and action on an Ordinance providing for the issue of approximately \$825,000 General Obligation Limited Tax Park Bonds, Series 2018, of the Hanover Park Park District, DuPage and Cook Counties, Illinois, for the purpose of providing for the payment of land for parks, for the building, maintaining, improving, and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing the revenue source to pay certain outstanding obligations of said Park District, providing for the levy of a direct, annual tax to pay the principal and interest on said bonds, and providing for the sale of said bonds to the purchaser thereof.

A motion was made by Commissioner Duesing and seconded by Commissioner Elkins to approve Ordinance #18-19-04, Consideration and action on an Ordinance providing for the issue of approximately \$825,000 General Obligation Limited Tax Park Bonds, Series 2018, of the Hanover Park Park District, DuPage and Cook Counties, Illinois, for the purpose of providing for the payment of land for

parks, for the building, maintaining, improving, and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing the revenue source to pay certain outstanding obligations of said Park District, providing for the levy of a direct, annual tax to pay the principal and interest on said bonds, and providing for the sale of said bonds to the purchaser thereof, as presented.

Following the Bond Ordinance script verbatim, President Morrison asked the Board if they had any discussion regarding Ordinance #18-19-04. After confirming the Board had no further discussion on the Ordinance, President Morrison then asked if Dave Phillips of Speer Financial would provide more information on the size and structure of the bond issue in question. Dave Phillips first informed the Board and District staff that he would be retiring and introduced Aaron Gold who would be taking his place in the organization. He then went into detail about the Series 2018 bond bid process, how much of this issuance has been allocated to pay off previous bonds, and the amount of remaining monies that would be available as revenues for the District.

President Morrison continued to follow script and asked Attorney Mraz to summarize Ordinance #18-19-04. Attorney Mraz explained how and where Ordinance #18-19-04 states the information provided by Dave Phillips and how it acknowledges the Bond Issue Notification Act Hearing that the District held in 2017. This Ordinance also lists out the previous bonds that the District is paying debt service on from this bond issuance, spells out the principal of the Series 2018 bond, and states the purpose of said bond. Attorney Mraz also indicated where the Ordinance outlined filing requirements and record keeping requirements.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

C. Resolution #18-19-14 – A Resolution of the Board of Park Commissioners of the Hanover Park Park District, Cook and DuPage Counties, Illinois, Approving of the Intergovernmental Agreement Between the Board of Education of Keeneyville Elementary School District No. 20 and the Hanover Park Park District Regarding the Operation of a Before and After School Care Program.

A motion was made by Commissioner Duesing and seconded by Commissioner Morgan to approve Resolution #18-19-14, A Resolution of the Board of Park Commissioners of the Hanover Park Park District, Cook and DuPage Counties, Illinois, Approving of the Intergovernmental Agreement Between the Board of Education of Keeneyville Elementary School District No. 20 and the Hanover Park Park District Regarding the Operation of a Before and After School Care Program, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

D. Review and Discuss IAPD/IPRA Credentials Certificate/Resolutions/Recommendations Designating the Delegates to the IAPD Annual Business Meeting

President Morrison asked the Board to consider who would be available to attend State Conference this year and who would be willing to be the delegate to the Annual Meeting. Commissioner Elkins said that he would available to attend State Conference and he is willing to be the District's delegate to the IAPD Annual Business Meeting. Commissioner Duesing also said he would be available to attend State Conference and would act as the first alternate to the IAPD Annual Business Meeting. It was further decided that Commissioner Morrison would be the second and final alternate to the IAPD Annual Business Meeting.

A motion was made by Commissioner Elkins and seconded by Commissioner Duesing to approve the IAPD/IPRA Credentials Certificate/Resolutions/Recommendations Designating the Delegates to the IAPD Annual Business Meeting, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

E. IAPD/IPRA Soaring to New Heights State Conference discussion

The Board discussed with Executive Director O'Brien who would be physically attending the IAPD/IPRA Soaring to New Heights State Conference. It was confirmed that Commissioner Elkins and Commissioner Duesing would both commit to attending.

CORRESPONDANCE

A. Cook County Dept. of Public Health Healthy HotSpot Recognition

Administrative Secretary Mislevy explained that a representative of the Cook County Department of Public Health reached out to her regarding Hanover Park Park District's smoking policies for their parks and facilities. Administrative Secretary Mislevy filled out the appropriate paperwork and attached the District's smoking policy Ordinance so that the District can now be recognized by Cook County as a Healthy HotSpot. The Board agreed that this is positive publicity for the District.

OTHER

Vice President Duesing highlighted the following dates and items:

- A.** Staff Appreciation Dia de los Muertos Luncheon – Friday, October 26, 2018 @ Noon
- B.** Halloween Fun Fair – Saturday, October 27, 2018 from 5-8pm @ Community Center
- C.** Pumpkin Smash 2018 – Saturday, November 3, 2018 from 9am-Noon @ Community Center Walnut St. parking lot
- D.** Election Day (Midterms) – Tuesday, November 6, 2018

Executive Director O'Brien urged all Commissioners and District staff to go vote.

- E.** IAPD Legal Symposium 2018 – Thursday, November 8, 2018 @ McDonald's University in Oak Brook
- F.** Next Workshop Meeting – November 12, 2018 @ 7pm
- G.** Thanksgiving – Thursday, November 22, 2018 – Community Center and CCAC closed, all FT staff off Nov 23
- H.** Next Regular Board Meeting – November 26, 2018 @ 7pm

ADJOURNMENT

A motion was made by Commissioner Andrews and seconded by Commissioner Duesing to adjourn the Board of Commissioners Regular Board Meeting of Monday, October 22, 2018 at 7:35pm.

There being no further discussion the following answered:

Ayes:	5	All
Nays:	0	None
Abstain:	0	None

Motion carried.

Respectfully submitted,

Bob O'Brien
Board Secretary
BO:LAM