

**HANOVER PARK PARK DISTRICT  
1919 WALNUT AVENUE  
HANOVER PARK, ILLINOIS 60133  
BOARD OF COMMISSIONERS REGULAR MEETING  
COMMUNITY CENTER BOARDROOM  
MONDAY, AUGUST 27, 2018**

**MINUTES  
7:00 P.M.**

**CALL TO ORDER**

The Regular Board Meeting of Park Commissioners was called to order at 7:00 p.m. on Monday, August 27, 2018 by Vice President Duesing.

Upon the roll being called, the following answered:

**ROLL CALL**

Commissioners Present:	4	Commissioners Andrews, Elkins (arrived at 7:04pm), Morgan, and Vice President Duesing
Commissioners Absent:	1	President Morrison
Staff Present:	7	Executive Director O'Brien, Superintendent of Recreation Cox, CCAC Manager Kress, Superintendent of Parks & Planning Villar, Business Supervisor Santucci, CPA Howard, and Administrative Secretary Mislevy
Staff Absent:	0	None
Guests Present:	1	Attorney Mraz

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

A motion was made by Commissioner Andrews and seconded by Commissioner Morgan to approve the agenda as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	3	Commissioners Andrews, Morgan, and Vice President Duesing
Nays:	0	None
Abstain:	0	None

Motion carried.

**MATTERS FROM THE PUBLIC**

None.

**APPROVAL OF THE MINUTES**

A motion was made by Commissioner Morgan and seconded by Commissioner Andrews to approve the 7-9-18 Special Meeting Minutes and 7-23-18 Regular Board Meeting Minutes, as presented to the Board.

With no further discussion and upon the roll being called, the following answered:

Ayes	3	Commissioners Andrews, Morgan, and Vice President Duesing
Nays:	0	None
Abstain:	0	None

Motion carried.

## **PUBLIC POLICY PROGRAM UPDATE**

Executive Director O'Brien informed the Board that the Campaign Committee's first meeting will be this Thursday at 6pm at Poplar Creek Library. The focus of this meeting will be establishing objectives and leadership roles. Executive Director O'Brien added that Marketing Supervisor Gomez has worked toward updating the parks projects information on the District's website and that he had created a presentation to show them how to navigate these new pages. Due to technical difficulties, Marketing Supervisor Gomez's presentation was rescheduled to occur later on in the meeting.

Commissioner Elkins entered the 7/9/18 Special Meeting at 7:04pm.

## **ATTORNEY'S REPORT**

Attorney Mraz confirmed that there was no new business to discuss regarding the Attorney's Report.

## **TREASURER'S REPORT**

A motion was made by Commissioner Morgan and seconded by Commissioner Andrews to accept the Treasurer's Report for the month ending July 31, 2018, as presented.

Business Supervisor Santucci distributed an updated copy of the Treasurer's Report to the Board, explaining how the report sent out in their packets was missing the back half of the page. There were no other changes to this report or anything in particular to discuss.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Andrews, Elkins, Morgan, and Vice President Duesing
Nays:	0	None
Abstain:	0	None

Motion carried.

## **COMMITTEE REPORTS**

### **A. Statement of Cash Receipts and Disbursements (May 1, 2018 through July 31, 2018)**

A motion was made by Commissioner Morgan and seconded by Commissioner Andrews to accept the Statement of Cash Receipts and Disbursements May 1, 2018 through July 31, 2018, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Andrews, Elkins, Morgan, and Vice President Duesing
Nays:	0	None
Abstain:	0	None

Motion carried.

### **B. Review Program Revenue Report and All Funds Summary (for Fiscal Year ending April 30, 2018)**

CPA Howard first walked the Board through the program revenue report, highlighting how the year-to-date program revenues were up from last year's. He went into further detail about why this was a good start to the District's fiscal year. CPA Howard then discussed the season-end revenues and expenditures for Seafari Springs Aquatic Center as well as the status of the Athletic Club's fund.

## **WARRANT**

A motion was made by Commissioner Morgan and seconded by Commissioner Elkins to approve Warrant #18-19-04 covering check numbers 79355-79419 from the Payroll Checking Account in the amount of \$175,593.72 and check numbers 60430-60548 from the General Corporate Checking Account in the amount of \$147,082.59 for a Grand Total Warrant in the amount of \$322,676.31.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

## **NEW BUSINESS**

### **A. Resolution #18-19-10 – A Resolution Ratifying the 2019 Assessment Between the Hanover Park Park District and Northwest Special Recreation Association (NWSRA)**

A motion was made by Commissioner Andrews and seconded by Commissioner Elkins to approve Resolution #18-19-10, A Resolution Ratifying the 2019 Assessment Between the Hanover Park Park District and Northwest Special Recreation Association (NWSRA), as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Andrews, Elkins, Morgan, and Vice President Duesing
Nays:	0	None
Abstain:	0	None

Motion carried.

### **B. Resolution #18-19-11 – A Resolution to Include Cash Payments Related to Health Insurance as IMRF Earnings**

A motion was made by Commissioner Elkins and seconded by Commissioner Morgan to approve Resolution #18-19-11, A Resolution to Include Cash Payments Related to Health Insurance as IMRF Earnings, as presented.

Commissioner Elkins asked staff to elaborate on this Resolution. Business Supervisor Santucci explained to Commissioner Elkins how IMRF asked the District to enact this Resolution as a formality. The District already provides its full-time employees with an “opt-out” option for insurance which is then reflected in their earnings, but there was currently no Resolution regarding this.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Andrews, Elkins, Morgan, and Vice President Duesing
Nays:	0	None
Abstain:	0	None

Motion carried.

### **C. Resolution #18-19-12 – A Resolution Approving of Executive Session Minutes and Determining Which Minutes to Release or Hold**

A motion was made by Commissioner Morgan and seconded by Commissioner Andrews to approve Resolution #18-19-12, A Resolution Approving of Executive Session Minutes and Determining Which Minutes to Release or Hold, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Andrews, Elkins, Morgan, and Vice President Duesing
Nays:	0	None
Abstain:	0	None

Motion carried.

### **D. Resolution #18-19-13 – A Resolution Approving of an Aquatic Facilities Intergovernmental Agreement Between the Hanover Park Park District and Streamwood Park District**

A motion was made by Commissioner Andrews and seconded by Commissioner Elkins to approve Resolution #18-19-13, A Resolution Approving of an Aquatic Facilities Intergovernmental Agreement Between the Hanover Park Park District and Streamwood Park District, as presented.

Superintendent of Recreation Cox reminded the Board of the purpose of this agreement and stated that she still hadn't received the dates for this agreement from Streamwood Park District. Attorney Mraz confirmed that the Board could pass this agreement tonight, pending the scheduling of agreement dates, since Streamwood Park District's Board of Commissioners would also need to approve this agreement as well. The motion was amended to approve Resolution #18-19-13, pending the scheduling of agreement dates.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Andrews, Elkins, Morgan, and Vice President Duesing
Nays:	0	None
Abstain:	0	None

Motion carried.

## **E. Discuss Meet Us at Your Parks Special Meetings**

Executive Director O'Brien informed the Board that the goal is to have signs posted for these events by September 1. "Meet Us" marketing signs would be posted at the entrances of each District park. He added that staff had reached out to the Village regarding marketing these meetings on their lighted signs as well and was still waiting to hear back on this.

At this time, Marketing Supervisor Gomez presented the improvements he's made to the District's website regarding parks project information. There's now a dedicated page for each of the District's parks that lists current features, potential improvements, and a project status timeline. Also, there's now an interactive map on the Parks tab's homepage where residents can see where District parks are in relation to their home. Commissioners and staff further discussed the benefits these website improvements will have for the District and for the community. The Board thanked Marketing Supervisor Gomez for his hard work and skill on this task.

## **CORRESPONDANCE**

None

## **OTHER**

Vice President Duesing highlighted the following dates and items:

- A. Preschool Open House – Wednesday, August 29, 2018 @ 5:45pm
- B. Labor Day – Monday, September 3, 2018 – Community Center and CCAC closed
- C. Meet Us at Your Parks Special Meeting – Saturday, September 8, 2018 from 9am-11am @ Heritage Park
- D. Next Workshop Meeting – September 17, 2018 @ 7pm
- E. Family Nerf Battle – Friday, September 21, 2018 from 5:30pm-8pm @ Community Center
- F. Meet Us at Your Parks Special Meeting – Saturday, September 22, 2018 from 9am-11am @ East Harbor Park
- G. Next Foundation Meeting – September 24, 2018 @ 6pm
- H. Next Regular Board Meeting – September 24, 2018 @ 7pm
- I. Meet Us at Your Parks Special Meeting – Saturday, September 29, 2018 from 9am-11am @ Anne Fox Park
- J. Village's Corks and Crafts Event – Saturday, September 29, 2018 from 11am-4pm @ Ontarioville Park

Executive Director O'Brien added that the last Meet Us At Your Parks meeting is scheduled for Saturday, October 6, 2018 at Ahlstrand Park. He also mentioned that the Snoezelen Room Open House will be held on Wednesday, October 3, and asked that Commissioners and staff attend this event if they're available.

## **ADJOURNMENT**

A motion was made by Commissioner Elkins and seconded by Commissioner Andrews to adjourn the Board of Commissioners Regular Board Meeting of Monday, August 27, 2018 at 7:40pm.

There being no further discussion the following answered:

Ayes:	4	All
Nays:	0	None
Abstain:	0	None

Motion carried.

Respectfully submitted,

Bob O'Brien  
Board Secretary  
BO:LAM