

**HANOVER PARK PARK DISTRICT
1919 WALNUT AVENUE
HANOVER PARK, ILLINOIS 60133
BOARD OF COMMISSIONERS REGULAR MEETING
COMMUNITY CENTER BOARDROOM
MONDAY, JUNE 25, 2018**

**MINUTES
7:00 P.M.**

CALL TO ORDER

The Regular Board Meeting of Park Commissioners was called to order at 7:00 p.m. on Monday, June 25, 2018 by President Morrison.

Upon the roll being called, the following answered:

ROLL CALL

Commissioners Present:	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Commissioners Absent:	0	None
Staff Present:	5	Executive Director O'Brien, CCAC Manager Kress, Business Supervisor Santucci, Superintendent of Parks & Planning Villar, and Administrative Secretary Mislevy
Staff Absent:	1	Superintendent of Recreation Cox
Guests Present:	2	Attorney Mraz and Julia Steele (USTA, Midwest Section)

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

A motion was made by Commissioner Duesing and seconded by Commissioner Andrews to approve the agenda as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Andrews, Duesing, Morgan, and President Morrison
Nays:	1	Commissioner Elkins
Abstain:	0	None

Motion carried.

PUBLIC HEARING FOR 2018-19 BUDGET & APPROPRIATIONS – ROLL CALL

A motion was made by Commissioner Elkins and seconded by Commissioner Duesing to adjourn the Regular Board Meeting of Monday, June 25, 2018 and to call to order the Budget and Appropriations Ordinance Public Hearing, as presented to the Board.

The Park Board of Commissioners commenced with the 2018-19 Budget and Appropriations Ordinance Public Hearing, the minutes for which can be found in the 2018-19 Budget and Appropriations Ordinance Public Hearing Minutes of Monday, June 25, 2018.

There being no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Andrews, Duesing, Morgan, and President Morrison
Nays:	1	Commissioner Elkins
Abstain:	0	None

Motion carried.

A motion was made by Commissioner Duesing and seconded by Commissioner Andrews to adjourn the 2018-19 Budget and Appropriations Public Hearing of Monday, June 25, 2018, as presented to the Board.

There being no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

A motion was made by Commissioner Elkins and seconded by Commissioner Morgan to reconvene the Park Board of Commissioners Regular Board Meeting of Monday, June 25, 2018, as presented to the Board.

There being no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

MATTERS FROM THE PUBLIC

A. Presentation of an award for wheelchair volunteer service to CCAC Manager Kress – USTA, Midwest Section

Julia Steele, a member of the USTA Midwest Section Volunteer Committee, presented CCAC Manager Kress the 2018 USTA Midwest Section Wheelchair Tournament Performance award, which recognizes those who've made outstanding contributions and has demonstrated excellence in the sport. This award was given to CCAC Manager Kress for her creation and growth of the Chicago Wheelchair Classic. The Chicago Wheelchair Classic is an annual wheelchair tennis tournament which brings in competitors from all over the U.S., as well as bringing in competitors from abroad. From its inception in 2013 with only 18 competitors, the Chicago Wheelchair Classic has grown to become an ITF Futures event with 52 competitors and approximately 150 volunteers. Commissioners and staff joined Julia Steele in congratulating CCAC Manager Kress. CCAC Manager Kress then took a moment to thank Julia Steele and USTA for their award. She also showed her appreciation for those on the Board, staff, and Park Foundation who've dedicated their time and resources in support of the Chicago Wheelchair Classic. The next Chicago Wheelchair Classic will be October 11-14, 2018.

APPROVAL OF THE MINUTES

A motion was made by Commissioner Andrews and seconded by Commissioner Duesing to approve the 5-14-18 Workshop Meeting Minutes, 5-14-18 Executive Session Minutes, 5-21-18 Regular Board Meeting Minutes, and 5-21-18 Executive Session Minutes, as presented to the Board.

Administrative Secretary Mislevy informed the Board that Executive Director O'Brien noticed a typo in the 5-14-18 Workshop Meeting Minutes, under Item C. of the Finance / Administration portion of the Minutes. In this section the minutes read that CPA Howard informed the Board that the proposed 2018-19 Budget was a 1.8% increase from the previous fiscal year's budget, when in actuality he informed the Board that it was a 1.4% increase. Administrative Secretary Mislevy assured the Board that she cross-referenced the 5-14-18 Workshop Meeting recording and notes, confirming that CPA Howard did indeed inform the Board of the 1.4% Budget increase, before revising these minutes.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

PUBLIC POLICY PROGRAM UPDATE

Executive Director O'Brien informed the Board that the District was entering into the campaign portion of the public policy program process, meaning that the District's role would be more limited in their pursuit. He shared with the Board information he'd confirmed

with Paul Hanley of George K. Baum & Company and Attorney Mraz regarding what the District could do in order to help their cause. By law the Park District and its staff can only use their time and resources toward educating the public. Park District staff cannot tell residents how to vote; they can only encourage residents to go vote in general. The campaign committee will be made up of passionate residents of the Park District who will approach Paul Hanley separately for his organization's assistance in campaigning for the Park District's limiting tax rate increase proposal. Executive Director O'Brien also informed the Board that the District will be sending a follow-up letter to residents and Citizen Task Force members thanking them for their survey responses and time. He also informed the Board that the deadline for submitting ballot questions to Cook and DuPage County is August 20, 2018. Attorney Mraz provided the Board with an update on the formation of the ballot question the Board would be reviewing for potential approval in the next couple of weeks.

ATTORNEY'S REPORT

Attorney Mraz confirmed that there was no new business to discuss regarding the Attorney's Report.

TREASURER'S REPORT

A motion was made by Commissioner Morgan and seconded by Commissioner Elkins to accept the Treasurer's Report for the month ending May 31, 2018, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

COMMITTEE REPORTS

A. Statement of Cash Receipts and Disbursements (May 1, 2018 through May 31, 2018)

A motion was made by Commissioner Morgan and seconded by Commissioner Elkins to accept the Statement of Cash Receipts and Disbursements May 1, 2018 through May 31, 2018, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

B. Review Program Revenue Report (for Fiscal Year ending April 30)

Business Supervisor Santucci relayed information she'd received from CPA Howard regarding the program revenue report to the Board. The Program Revenue Report is a new monthly report CPA Howard will be compiling for the Board's review at Regular Board meetings and will now include a new profit/loss section. Business Supervisor Santucci explained that the expenses (losses) exhibited in the Recreation portion of this report are only those pertaining to programs, such as staff wages and program supplies, and shouldn't be seen as the collective Recreation Fund. The reports for the Athletic Club, on the other hand, are more encompassing of the Athletic Club Fund and should mirror information received on other financial statements reviewed by the Board. Business Supervisor Santucci advised the Board to let CPA Howard or herself know if there was anything in particular they wanted to see relayed on these reports or if they had any questions regarding these reports.

WARRANT

A motion was made by Commissioner Morgan and seconded by Commissioner Duesing to approve Warrant #18-19-02 covering check numbers 79221-79264 from the Payroll Checking Account in the amount of \$128,961.44 and check numbers 60247-60344 from the General Corporate Checking Account in the amount of \$260,178.91 for a Grand Total Warrant in the amount of \$389,140.35.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

NEW BUSINESS

A. Ordinance #18-19-01 – The Combined Budget and Appropriation Ordinance of the Hanover Park Park District, Cook and DuPage Counties, Illinois for its Fiscal Year: May 1, 2018 through April 30, 2019

A motion was made by Commissioner Duesing and seconded by Commissioner Andrews to approve Ordinance #18-19-01, The Combined Budget and Appropriation Ordinance of the Hanover Park Park District, Cook and DuPage Counties, Illinois for its Fiscal Year: May 1, 2018 through April 30, 2019, as presented.

President Morrison returned to reading the 2018-19 Budget & Appropriations Ordinance Public Hearing script verbatim, asking if there was any discussion on the motion or further discussion on the Combined Budget and Appropriation Ordinance.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

President Morrison declared Ordinance #18-19-01 as duly adopted.

B. Ordinance #18-19-02 – An Ordinance Ascertaining Prevailing Wages in the Hanover Park Park District

A motion was made by Commissioner Andrews and seconded by Commissioner Duesing to approve Ordinance #18-19-02, An Ordinance Ascertaining Prevailing Wages in the Hanover Park Park District, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Andrews, Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

E. Board Direction – Approve 2018-19 Board Committee Assignments/Officers

A motion was made by Commissioner Andrews and seconded by Commissioner Duesing to approve the 2018-19 Board Committee Assignments/Officers, as presented.

President Morrison read the 2018-19 Board Committee Assignments/Officers list that the Board was considering for approval based on their review and discussion at the June 12, 2018 Special Meeting. She reiterated that the only changes from the previous year were showing Executive Director O'Brien as the Park Board Secretary and adding him to the list of Park Foundation members.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Andrews, Duesing, Morgan, and President Morrison
Nays:	1	Commissioner Elkins
Abstain:	0	None

Motion carried.

CORRESPONDANCE

None

OTHER

President Morrison highlighted the following dates and items:

- A. Independence Day – Wednesday, July 4, 2018 – Community Center and CCAC closed
- B. Bartlett's 4th of July parade – Sunday, July 8, 2018

Executive Director O'Brien informed that those who were interested in volunteering at this event should meet at the Walnut Parking lot of the Community Center at 11am. The parade starts at 1pm and the District is in the #15 spot.

- C. Next Workshop Meeting – July 9, 2018 @ 7pm
- D. Village Movie Night – Friday, July 13, 2018 @ 7:30pm – Heritage Park
- E. 5K Dash 'n Splash Run/Walk – Sunday, July 15, 2018 @ 7:30am

President Morrison let the Board and staff know that the Foundation will have a table at the Village's Movie Night on July 13 for 5K Dash n' Splash registrations and packet pick-up.

- F. Next Regular Board Meeting – July 23, 2018 @ 7pm
- G. Day at the Park – Saturday, July 28, 2018 from Noon-8pm @ Heritage Park

Commissioner Andrews informed that she would not be able to attend the July 23 Regular Board Meeting and Commissioners Morgan and Elkins added that they wouldn't be able to attend the July 9 Workshop Meeting.

ADJOURNMENT

A motion was made by Commissioner Duesing and seconded by Commissioner Andrews to adjourn the Board of Commissioners Regular Board Meeting of Monday, June 25, 2018 at 7:31pm.

There being no further discussion the following answered:

Ayes:	5	All
Nays:	0	None
Abstain:	0	None

Motion carried.

Respectfully submitted,

Bob O'Brien
Board Secretary
BO:LAM