

**HANOVER PARK PARK DISTRICT  
1919 WALNUT AVENUE  
HANOVER PARK, ILLINOIS 60133  
BOARD OF COMMISSIONERS REGULAR MEETING  
COMMUNITY CENTER BOARDROOM  
MONDAY, JULY 23, 2018**

**MINUTES  
7:00 P.M.**

**CALL TO ORDER**

The Regular Board Meeting of Park Commissioners was called to order at 7:00 p.m. on Monday, July 23, 2018 by President Morrison.  
Upon the roll being called, the following answered:

**ROLL CALL**

Commissioners Present:	4	Commissioners Duesing, Elkins, Morgan, and President Morrison
Commissioners Absent:	1	Commissioner Andrews
Staff Present:	6	Executive Director O'Brien, Superintendent of Recreation Cox CCAC Manager Kress, Superintendent of Parks & Planning Villar, Business Supervisor Santucci, and CPA Howard
Staff Absent:	1	Administrative Secretary Mislevy
Guests Present:	1	Attorney Mraz

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

A motion was made by Commissioner Duesing and seconded by Commissioner Morgan to approve the agenda as presented.  
With no further discussion and upon the roll being called, the following answered:

Ayes	3	Commissioners Duesing, Morgan, and President Morrison
Nays:	1	Commissioner Elkins
Abstain:	0	None

Motion carried.

**MATTERS FROM THE PUBLIC**

None.

**APPROVAL OF THE MINUTES**

A motion was made by Commissioner Morgan and seconded by Commissioner Duesing to approve the 6-6-18 Board-to-Board Special Meeting Minutes, 6-11-18 Special Meeting Minutes, 6-25-18 Regular Board Meeting Minutes, and 6-25-18 Budget & Appropriation Ordinance Public Hearing Minutes, as presented to the Board.

President Morrison and the rest of the Board made a point to recognize and thank Administrative Secretary Mislevy for the hard work she puts into writing the minutes for Board meetings.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

## **PUBLIC POLICY PROGRAM UPDATE**

Executive Director O'Brien informed the Board that four previous Citizen Task Force members have reached out to Paul Hanley regarding their interest in starting a Citizen Campaign Committee that would support the District's referendum pursuit. He also confirmed that the next Public Policy Program Committee meeting will be tomorrow at 1pm. Executive Director O'Brien reiterated that District staff can't campaign during work hours, but that they can circulate informational material about the current state of the parks, anticipated improvements, and how this will impact the community. Commissioner Elkins asked to what capacity commissioners could campaign. Attorney Mraz stated that as a citizen of Hanover Park, on their own time, commissioners could express their personal beliefs regarding the District's referendum pursuit, but not on District property or using District materials (printing, envelopes, etc.)

## **ATTORNEY'S REPORT**

Attorney Mraz confirmed that there was no new business to discuss regarding the Attorney's Report.

## **TREASURER'S REPORT**

A motion was made by Commissioner Morgan and seconded by Commissioner Duesing to accept the Treasurer's Report for the month ending June 30, 2018, as presented.

Business Supervisor Santucci told the Board that the District made interest payments, so the long-term debt amount has been updated on the back side of the Treasurer's Report.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

## **COMMITTEE REPORTS**

### **A. Statement of Cash Receipts and Disbursements (May 1, 2018 through June 30, 2018)**

A motion was made by Commissioner Morgan and seconded by Commissioner Duesing to accept the Statement of Cash Receipts and Disbursements May 1, 2018 through June 30, 2018, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

### **B. Review Program Revenue Report and All Funds Summary (for Fiscal Year ending April 30)**

President Morrison asked how there could already be a June 2019 budget under Program Revenue, referencing the blue lines on the bar graph that indicate 2019 revenues. CPA Howard explained that what President Morrison was referring to was Fiscal Year 2019 revenues, which span from May 1, 2018 through April 30, 2019. He said that he would clarify this information on next month's report. CPA Howard went on to explain the purpose of these reports, which is to be a visual representation of the seasonality of revenues. This report also shows a quick synopsis of profit and loss year-to-date, as well as projected out to the end of the year.

Commissioner Elkins commented on the difference in revenues Seafari Springs brought in during 2017 compared to 2018 and 2019. Superintendent Cox agreed that 2017 was a good Fiscal Year for Seafari Springs, but that they were still building up from the effects of the emergency repairs that closed the pool for a good portion of the season last calendar year. Commissioners discussed with CCAC Manager Kress the impact the deflated tennis dome would have on revenues for Centre Court.

## **WARRANT**

A motion was made by Commissioner Morgan and seconded by Commissioner Duesing to approve Warrant #18-19-03 covering check numbers 79265-79354 from the Payroll Checking Account in the amount of \$226,617.34 and check numbers 60345-60429 from the General Corporate Checking Account in the amount of \$147,841.06 for a Grand Total Warrant in the amount of \$374,458.40.

Business Supervisor Santucci told the Board that the Grand Total Warrant was a larger figure due to the fact that there were three (3) payrolls in June. President Morrison inquired about the \$2,153.21 spent in repairs to the 2013 Ford Explorer. Superintendent of Parks Villar explained that the Explorer was originally taken to Midas for a transmission repair, but that Midas couldn't make the repair, so they had to take it to the dealership. Commissioner Elkins offered the contact information for someone he knows who specializes in analyzing the oil in machines and can then make an educated estimate as to the remaining life expectancy of that machine. Executive Director O'Brien asked that Commissioner Elkins forward this information to his email so he can look into it further.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

## **NEW BUSINESS**

- A. Ordinance #18-19-03** – An Ordinance providing for and requiring the submission of the proposition of increasing the limiting rate for the Hanover Park Park District, DuPage and Cook Counties, Illinois, to the voters of said Park District at the general election to be held on the 6<sup>th</sup> day of November, 2018.

A motion was made by Commissioner Duesing and seconded by Commissioner Morgan to approve Ordinance #18-19-03, An Ordinance providing for and requiring the submission of the proposition of increasing the limiting rate for the Hanover Park Park District, DuPage and Cook Counties, Illinois, to the voters of said Park District at the general election to be held on the 6<sup>th</sup> day of November, 2018, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Duesing, Elkins, Morgan, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

- B. Review Electricity Supply Agreement with Constellation NewEnergy, Inc.**

Executive Director O'Brien explained to the Board that the District was in its second year of a three-year contract with Vanguard Energy Services, LLC, who brokers the District's gas and electric. The Constellation NewEnergy, Inc. Electricity Supply Agreement would begin when the current Vanguard agreement ends in 2019, and would be another three-year agreement, but lock in a lesser rate for the District. President Morrison asked about the portion at the top of the last page that stated the pricing quote was only valid until 5pm on July 13, 2018. Executive Director O'Brien responded that he spoke with the District's representative at Vanguard about how the validity of the quote would need to be extended to August 2018, due to the timing of when the Board received this agreement for review and approval.

- C. Review Tennis Instructor Independent Contractor Agreement initial draft**

CCAC Manager Kress informed the Board that this was the Independent Contractor Agreement for Centre Court's new tennis pro, Rich Snodgrass. This agreement follows the same format as other Independent Contractor Agreements, just using Rich Snodgrass's information and rates. She explained that the Board needed to review and approve this contract before the new tennis season starts on August 27. Attorney Mraz explained that Independent Contractor Agreements needed to be discussed in public meetings and not executive sessions, because of the fact that independent contractors aren't District employees.

- D. Review of annual Bond Issuance from Speer Financial, Inc.**

Executive Director O'Brien told the Board that he and CPA Howard met with Dave Philips and his predecessor at Speer Financial. He added that Dave Philips would be retiring next year. CPA Howard provided the Board with an overview of the annual Bond Issuance. This year's issuance is in the amount of \$825,000 and is paid for by a direct tax levy. These monies will first be used to pay for the cost of the issue, the bond payment for Seafari Springs Aquatic Center, and the bond payment for dome replacement; all remaining monies will go into the District's Capital Fund and pay for capital projects. CPA Howard made sure to go over the projected available capital funds projection, highlighting how the District will only have approximately \$250,000 annually in Capital Fund monies until 2023. He added how this is what the limiting tax increase referendum would help improve, if it is passed in November.

Attorney Mraz then took a moment to answer some questions from the Board regarding the District's referendum pursuit. He informed the Board of the differences in the roles of elected officials and District officers/employees when it comes to campaigning for the referendum. District officers/employees cannot campaign in any way, shape, or form, while on District property or during work hours. District officers/employees do, however, still have First Amendment rights in that they can express their personal beliefs regarding the referendum on their own personal time (not during a time when they are clocked-in and being paid by the District) as a citizen of Hanover Park, and while not on District property. Elected and appointed officials of the Hanover Park District are free to advocate for or against the referendum at their own expense and as long as they're *not* acting as their official capacity while engaging in political activities. The ultimate recommendation to District officers/employees and appointed officers/officials is to use a conservative approach in determining when it may be appropriate to advocate for or against the District's referendum. Attorney Mraz then responded to further questions from staff and commissioners regarding when they can or cannot advocate for the referendum during specific situations. At any time, staff and commissioners can relay factual information regarding the state of the District and its goals for the future of its parks and facilities.

Concluding discussion on this agenda item, CPA Howard explained a difference between the ballot question for Cook County and for DuPage County. For DuPage County, the question will state the taxpayer will pay \$83.33 per \$100,000 of their home's fair market value, while the question for Cook County will state the taxpayer will pay \$74.22 per \$100,000 of their home's fair market value. By convention, the question must relay these figures as they have been which is without the homeowner's exemption. Attorney Mraz added that, before being filed, the referendum Ordinance must be translated into the required languages for each County.

### **CORRESPONDANCE**

None

### **OTHER**

President Morrison highlighted the following dates and items:

- A. Poolapolooza / Foundation Duck Drop – Saturday, July 28, 2018 from Noon-4pm @ Seafari Springs
- B. Cop's Day Picnic + Movie Night – Friday, August 10, 2018 from 5-11pm @ Community Park
- C. Village's 60<sup>th</sup> Anniversary Fest – Saturday, August 11, 2018 from 11am-11pm @ Community Park
- D. Next Special Meeting – August 13, 2018 @ 7pm
- E. Next Regular Board Meeting – August 27, 2018 @ 7pm

Superintendent Cox added that Seafari Springs had their Ellis audit for July today and that they got an "exceeds" score. She predicted that Seafari should get at least a Gold ranking overall for the year.

### **ADJOURNMENT**

A motion was made by Commissioner Duesing and seconded by Commissioner Elkins to adjourn the Board of Commissioners Regular Board Meeting of Monday, July 23, 2018 at 7:56pm. Commissioners and staff congratulated Seafari Springs staff for a job well done.

There being no further discussion the following answered:

Ayes:	4	All
Nays:	0	None
Abstain:	0	None

Motion carried.

Respectfully submitted,

Bob O'Brien  
Board Secretary  
BO:LAM